

Application No. TPZ
 Decision No. LC
 Date of Receipt _____
 O.R. No. _____
 Date Issued _____
 Amount Paid Php



OFFICE OF THE ZONING ADMINISTRATOR
 CITY OF CALAMBA



1. Name of Applicant (Last, First, Middle)	2. Name of Corporation
3. Address / Telephone No. of Applicant	4. Address / Telephone No. of Corporation
5. Name of Authorized Representative	6. Address / Tel. No. of Authorized Representative
7. Project Type	8. Project Nature <input type="checkbox"/> New Development <input type="checkbox"/> Others, specify <input type="checkbox"/> Improvement
9. Project Location (No., Street, Brgy., City, Province)	10. Project Tenure <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary, specify years _____
11. Right Over Land <input type="checkbox"/> Owner, TCT No/s T- _____ <input type="checkbox"/> Lessee, specify years _____	12. Project Area (in square meters) Lot / TCT / Leased Area: _____ Building/Improvement Area: _____
13. Existing Land Uses of Project Site <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Vacant/Idle <input type="checkbox"/> Institutional <input type="checkbox"/> Others, pls. specify <input type="checkbox"/> Agricultural; [] Tenanted, specify crop <input type="checkbox"/> Commercial [] Non tenanted	
14. Project Cost/Capitalization (In pesos, write in words and in figures <i>Php</i>) _____	
15. Is the project applied for the subject of written notice(s) from this commission and/or its deputized zoning administrator for the effect requiring for presentation of locational clearance/certificate of zoning compliance (LC/CZC) or to apply for LC/CZC. [] Yes ; [] No. If yes, please answer the following: 15.1] Name of HLURB Officer or Zoning Administrator who issued the notice(s). _____ 15.2] Date(s) of Notice(s) _____	
16. Is the project applied for the subject of similar application(s) with other offices of the Commission and/or its Deputized Zoning Administrator? [] Yes [] No. If yes, please answer the following: 16.1] Name of HLURB Officer where similar application(s) was/were filed: _____ 16.2] Date(s) filed _____ 16.3] Action(s) taken by officer(s) mentioned in 16.1 _____	
17. Preferred Mode of Release of Decision: [] Pick Up [] By Mail, address to: { } Applicant { } Authorized Representative	
18. Signature of Applicant	19. Signature of Authorized Representative

Republic of the Philippines)
 Province of _____) s.s.
 City of _____)

SUBSCRIBED AND SWORN TO BEFORE ME this _____ in the municipality / city of _____ affiant
 exhibiting to me his/her Community Tax Certificate No. _____ issued at _____ on _____

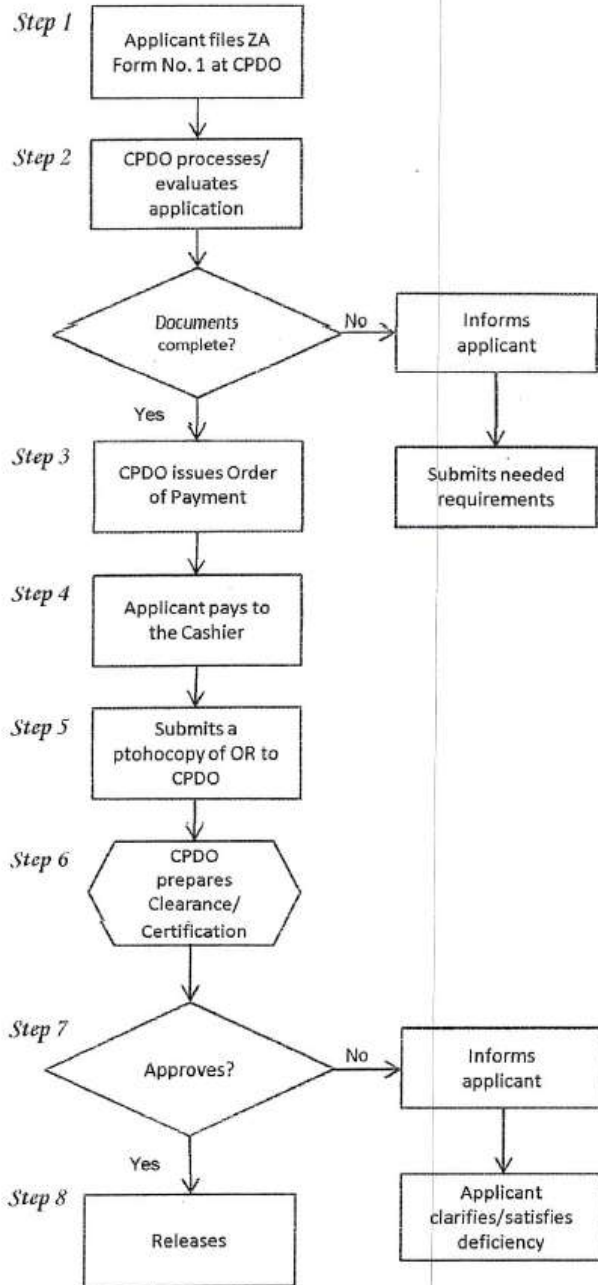
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 Book No. _____
 Series of _____

NOTARY PUBLIC

City Planning and Development Office

City of Calamba

FLOW CHART IN SECURING LOCATIONAL CLEARANCE (LC)



Requirements for Locational Clearance (1 set only)

1. Notarized application form (ZA Form No. 1)
2. Proof of Ownership (any of the following)
 - (2.1) Land Title (TCT) registered in the name of applicant;
 - (2.2) TCT (previous owner) & Notarized Deed of Sale;
 - (2.3) TCT (reg. owner) & Notarized Contract to Sell;
 - (2.4) TCT & Notarized Lease Agreement, if lessee
3. Tax Declaration and current tax receipt
4. Barangay Clearance for Building Permit
5. Project Cost / Bill of Materials
6. Specifications
7. Building plans
8. PTR / PRC ID of engrs/arch. who signed the plans
9. Special Power of Attorney, if applicable
10. Secretary's Certificate, if applicable
11. Traffic Impact Assessment/Study, if applicable
12. ECC/CNC, if applicable

Additional Requirements for Commercial Building & Apartment within a subdivision

1. Notarized Homeowner Association's Board Resolution

In case of No/Inactive Homeowner's Association:

1. Barangay Resolution
 - that there is no HOA/HOA is inactive;
 - that they allow/permit the proposed project
2. Neighborhood Consent

Additional Requirements for Manufacturing Building

1. Cost and specifications of machineries
2. ECC / CNC issued by DENR

Additional Requirements for Cellsite

1. Cert. photocopy of NTC Provisional Authority or
2. Certificate of Public Convenience and Necessity
3. Height Clearance from Air Transportation Office (ATO)
4. Radiation Protection Evaluation Report from DOH
5. Barangay Council Resolution
6. Homeowner Association's Board Resolution if location is within a subdivision
7. Neighborhood Consent

Additional Requirements for Funeral Establishment

1. ECC issued by the DENR for Category 1 Project
2. Site Clearance from City Health Office
3. Barangay Resolution
4. Neighborhood Consent

Additional Requirements for Poultry / Piggery/Dumpsite

1. ECC or CNC from DENR/EMB
2. DAR Conversion/Exemption Clearance, if applicable
3. Site Clearance from City Health Office or City Veterinarian Office
4. Barangay Council Resolution
5. Neighborhood Consent

City Planning & Development Office

Tel. No. (049) 545-6789, loc. 8209

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